



ELECTION - 2022
MEMORANDUM OF INSTRUCTIONS

**(FOR MEMBERS VOTING AT THE POLLING BOOTHS
FOR ELECTION TO THE COUNCIL AND REGIONAL COUNCILS)**

1. On entering the allotted polling booth, the voter should proceed directly to the person in charge of identification who in turn shall announce the identity of the voter for information of candidates/ their authorised representatives available inside the polling booth. After the identity has been established, he will be given two ballot papers one for the Council and another for Regional Council election on appending his signature opposite to his name given in the List of Voters/Attendance Sheet.
2. Before issuance of the Ballot Paper, voter's left forefinger would be marked with indelible ink. Thereafter, on receiving the ballot papers, he should forthwith proceed to the Secret Chamber set apart for the purpose of recording the votes.
3. For easy identification, it has been indicated on each ballot paper whether it relates to election to the Council or Regional Council. In addition, the ballot papers concerning Council election are on white paper and also bear single strip on the top left hand corner whereas ballot papers for the Regional Council Election are on coloured paper and bear no such strip.
4. The election shall be held in accordance with proportional representation by means of a single transferable vote. A voter shall have one vote only, and he shall have as many preferences as there are candidates. A voter is entitled to cast only one vote for Council and one vote for Regional Council but he may give as many preferences as the number of candidates and not restrict himself to the number of candidates to be elected for Council and the Regional Council from his regional constituency.
5. The voter in order to cast his vote:
 - (a) shall place on his ballot paper the number 1 (in Arabic or Roman numerals or in words) in the rectangle opposite the name of the candidate for whom he desires to vote as his first preference; and
 - (b) may, in addition, place on his ballot paper the number 2, or the numbers 2 and 3 or the numbers 2, 3 and 4 (in Arabic or Roman numerals or in words) and so on in the rectangles opposite the names of other candidates in the order of his preference, upto the maximum number of preferences available to him and
 - (c) may put 'X' against whom he has not mentioned any preference.
6. It may be noted that a ballot paper shall be invalid under Rule 31 of the Company Secretaries (Election to the Council) Rules, 2006 (the Election Rules):
 - (a) if a voter signs his name or writes any word or figure upon it or makes any mark including a tick (✓) /cross (X), not being a mark of 'X' put under clause (c) of sub-rule (2) of Rule 20 of The Company Secretaries (Election to the Council) Rules, 2006, upon it by which the ballot paper becomes recognisable or by which voter can be identified; or

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- (b) if it is not printed by or under the authority of the Council or it is different in any manner from the ballot papers printed under Rule 25 of the Election Rules; or
 - (c) if number 1 (in Arabic or Roman numerals or in words) is not marked on it; or
 - (d) if number 1 (in Arabic or Roman numerals or in words) is set opposite the names of more than one candidate; or
 - (e) if number 1 (in Arabic or Roman numerals or in words) and some other numbers are put opposite the name of same candidate; or
 - (f) if it is unmarked or the marks made are void or cannot be unambiguously determined; or
 - (g) if it is so damaged or mutilated that its identity as a genuine ballot paper cannot be established.
7. After you have recorded your vote in the manner prescribed above, on the ballot papers for the Council and the Regional Council Election, as applicable, you should fold the two ballot papers separately, leave the Secret Chamber and drop the ballot paper in ballot box in the presence of the Polling Officer.
